

Committee: Overview and Scrutiny Commission

Date: 14 July 2015

Agenda item:

Wards: All Wards

Subject: Scrutiny review of shared services

Lead officer: Julia Regan, Head of Democracy Services

Lead member: Councillor Peter Southgate, Chair of Overview and Scrutiny Commission

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Recommendations:

- A. That the Overview and Scrutiny Commission considers and endorses the report arising from the scrutiny review of shared, attached at Appendix 1;
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1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 To present the scrutiny review report on shared services to the Overview and Scrutiny Commission for endorsement and to seek agreement to recommendation that the Overview and Scrutiny Commission should receive all three task group reports on service delivery models before forwarding a composite report to Cabinet for its consideration

2. DETAILS

- 2.1 This is the first in a series of task group reviews established by the Overview and Scrutiny Commission to increase its knowledge of different models of service provision and the associated implications for scrutiny. This review has focussed on shared services. Subsequent reviews are planned to examine outsourced and commissioned services.
- 2.2 The Overview and Scrutiny Commission appointed a small task group to carry out the review. The task group's report is attached at Appendix 1.

3. ALTERNATIVE OPTIONS

- 3.1 The Overview and Scrutiny Commission can select topics for scrutiny review and for other scrutiny work as it sees fit, taking into account views and suggestions from officers, partner organisations and the public.

4. CONSULTATION UNDERTAKEN OR PROPOSED

- 4.1 In carrying out its review, the task group questioned council officers and directors.
- 4.2 Appendix 1 lists the written evidence received by the task group and Appendix 2 contains a list of witnesses at each meeting.

5. TIMETABLE

- 5.1 The task group was established by the Council's Overview and Scrutiny Commission and so this report will be presented to its meeting on 14 July 2015 for the Commission's approval.

6. FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

- 6.1 None for the purposes of this covering report. Any specific resource implications will be identified and presented to Cabinet prior to agreeing an action plan for implementing the report's recommendations.

7. LEGAL AND STATUTORY IMPLICATIONS

- 7.1 None for the purposes of this report.

8. HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS

- 8.1 It is a fundamental aim of the scrutiny process to ensure that there is full and equal access to the democratic process through public involvement and engaging with local partners in scrutiny reviews. Furthermore, the outcomes of reviews are intended to benefit all sections of the local community.

9. CRIME AND DISORDER IMPLICATIONS

- 9.1 None for the purposes of this report.

10. RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS

- 10.1 None for the purposes of this report.

11. APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT

- 11.1 Appendix 1 – task group review report on shared services – to follow (final meeting of task group is on 6 July 2015).

12. BACKGROUND PAPERS

- 12.1 Notes of task group meetings.